



Thank you for your interest in the **Set Constructor** position with the Sydney Theatre Company.

The Role

The Set Constructor works within the Set Construction team to provide construction support on a range of STC productions, events and projects. They are supervised by the Deputy Head of Set Construction and report directly to the Head of Set Construction.

The Set Constructor will operate in both a workshop setting and in a range of theatres and venues. This will include but is not limited to the Sydney Opera House, the Roslyn Packer Theatre, the Wharf Theatres and a range of local and interstate venues.

Hours of Work

This position is for an initial two-year fixed term.

The ordinary hours of work are 38 hours week. However, the nature of working for a theatre company and requirements of this position require a degree of flexibility, and will include overtime work.

The position is based at Wharf 4/5 Hickson Rd, Walsh Bay.

Wages and Entitlements

- The wage will be commensurate with a full-time level 5 award rate as defined in the STC's Enterprise Agreement 2020-2022.
- 5 weeks annual leave (pro-rata)
- Complimentary tickets to STC productions (subject to availability)
- 11.5% superannuation

Application

In order to make your application for this position, please forward your resume and a cover letter briefly demonstrating how your experience is applicable to this position as outlined in the criteria below. **Please note, applications which do not address the key & desirable criteria in a cover letter will not be accepted.**

Key Criteria

- Proven experience in theatrical scenery construction (minimum of two years) within a large scale arts organisation or commercial scenery manufacturing environment.
- Ability to read, interpret and build to design plans and specifications
- Demonstrated problem solving skills and the ability to work under pressure.
- Competency and willingness to work across multiple construction disciplines including carpentry and metal work.
- Strong attention to detail
- The ability to remain calm, professional and positive under pressure
- A keen interest in the performing arts and an appreciation of theatre

Desirable Criteria

- Trade or tertiary qualifications in a relevant live performance construction industry
- Experience in metal working, including MIG, TIG and Arc welding
- Forklift & EWP licenses preferred



In order to make your application for this position, please forward your resume and a cover letter briefly demonstrating relevant experience to: recruitment@sydneytheatre.com.au by **9am on Friday 12th August 2022**.

* Must be Australian resident or hold current, appropriate working visa

Sydney Theatre Company encourages applications from Aboriginal and Torres Strait Islander people, people with a disability, mature age workers, people from diverse cultural and linguistic backgrounds and lesbian, gay, bisexual, transgender, intersex and queer (LGBTI+) people.

For a full copy of the Sydney Theatre Company's Cultural Representation Pledge, please visit our website: <https://www.sydneytheatre.com.au/about/stc-commitments/cultural-representation-pledge>

JOB DESCRIPTION

Position title:	Set Constructor
EA Classification:	Level 5
Reports to:	Head of Set Construction
Job overview The Set Constructor works within the Set Construction team to provide construction support on a range of STC productions, events and projects. They are supervised by the Deputy Head of Set Construction and report directly to the Head of Set Construction. The Set Constructor will operate in both a workshop setting and in a range of theatres and venues. This will include but is not limited to the Sydney Opera House, the Roslyn Packer Theatre, the Wharf Theatres and a range of local and interstate venues.	
Key Responsibilities This role is responsible for activities which include: Construction: <ul style="list-style-type: none">- Delivering high quality scenery construction which complies with design specifications- Working independently and within a team to assist in the installation of production scenery- Repairs and maintenance of scenery during a production season as requested by the Head of Set Construction- Working with hand tools, power tools, large machinery and other workshop equipment- Interpreting shop plans and construction drawings- Working with designers and Production Managers to realise and deliver construction projects- Working with a variety of construction materials including timber, steel, acrylic, and aluminum- Metal working and fabrication- Assistance with the maintenance of STC equipment and facilities- Assist in maintaining a neat and safe work environment	

General:

- Participation in safety toolbox talks with team members as required, prior to the commencement of work
- Receiving deliveries of workshop materials
- Assisting with the loading and unloading of scenery and materials, including forklift operation
- A working knowledge of the Sydney Theatre Company's Employee Enterprise Agreement as it relates to the Set Construction Department.
- Familiarity, engagement and compliance with relevant Work, Health and Safety legislation and Company WH&S Policies
- Undertaking other duties as may be required from time to time

Workplace Health & Safety:

For the purposes of the Workplace Health and Safety Act and Regulations the Set Constructor must:

- Have a proactive approach to the health and safety of themselves and others
- Work in a safe manner and follow procedures introduced for their protection
- Participate in any training or education necessary to enable themselves to work safely including familiarisation with STC's WHS Policy
- Report unsafe work practices or conditions according to Sydney Theatre Company reporting procedures
- Co-operate with Sydney Theatre Company in their efforts to comply with Workplace Health and Safety requirements.
- Commit to maintaining a workplace which is free from harassment and discrimination of any sort.

Environmental Sustainability

To support the Company's vision of becoming the world's most sustainable theatre company, the Set Constructor must ensure that they:

- Take reasonable steps towards minimising the environmental impact of their role and that of the Company;
- Work in an environmentally responsible manner and follow procedures introduced to this end;
- Participate in any training or education necessary to enable them to work sustainably including familiarisation with the Company's various green policies;
- Bring to the attention of the internal Green Team any situations or practices that could be improved in relation to environmental performance; and
- Co-operate with Sydney Theatre Company in their efforts to lead in the area of environmental sustainability.

Other information

<i>Key relationships</i>	<i>Capabilities and competencies</i>
<ul style="list-style-type: none"> • Head of Set Construction • Deputy Head of Set Construction • Head of Production • Production Managers • Department Managers • Production Operations & Sustainability Coordinator • Draftpersons 	<p>Essential Criteria</p> <ul style="list-style-type: none"> • Proven experience in theatrical scenery construction (minimum of two years) within a large scale arts organisation or commercial scenery manufacturing environment. • Ability to read, interpret and build to design plans and specifications • Demonstrated problem solving skills and the ability to work under pressure. • Competency and willingness to work across multiple construction disciplines including carpentry and metal work. • Strong attention to detail • The ability to remain calm, professional and positive under pressure • Experience in safe manual handling • Ability to meet deadlines • Positive interpersonal skills and the ability to successfully interact with team • A keen interest in the performing arts and an appreciation of theatre <p>Desirable Criteria</p> <ul style="list-style-type: none"> • Trade or tertiary qualifications in a relevant live performance construction industry • Experience in metal working, including MIG, TIG and Arc welding • Forklift license • EWP license

This job description describes the broad scope of the role and is not an exhaustive list. It may also change from time to time with due consultation to meet the changing needs of the business.